

**The Woman's Board  
of Rush University Medical Center  
Annual Meeting Minutes  
November 6, 2017**

**I. Welcome Debra Beck**

The meeting began at 11:34 a.m. Debra welcomed everyone to the annual meeting.

**II. Invocation Debra Beck**

Debra announced that The Rev. Clayton Thomason has fallen ill and will be out for 4-6 weeks. Please keep him in your thoughts and prayers.

Debra shared a traditional family blessing.

**III. Lunch**

**IV. Approval of the Minutes Debra Beck**

Debra asked for a motion to approve the minutes from the September 12 meeting. The minutes were approved.

**V. Announcements Debra Beck**

- 2017-2018 yearbooks are ready for pick-up.
- New Member are applications due to Elizabeth Bigelow by January 7, 2018
- On Monday, December 4, the annual Holiday Boutique (10:00 a.m.) and December Executive Committee (10:30 a.m.) and General (11:30 a.m.) meetings will be held. Dr. Larry Goodman will be sharing a RUMC update at the General meeting.
- The Woman's and Children's Hospital Committee gift card drive will be held at the December meetings. Gift cards in small denominations to stores such as Walmart, Jewel and Target, may be brought in to the WB office. Contributions will also be accepted.
- The Finance Committee meeting will be held on Tuesday, December 12 at 10:00 a.m. at Rush.

- The Junior Board Holiday Tea will be held on Saturday, December 2 from 11:00 a.m. to 2:00 p.m. at Sunset Ridge Country Club
- The Tribute Tree Appeal has been redesigned - cards will be mailed shortly.

## **VI. Introduction**

**Cindy Mancillas**

Darlene Hightower - JD, Associate Vice President, Rush Office of Community Engagement and Practice

Rukiya Curvey Johnson - Director for Community Engagement for REACH

Darlene and Rukiya discussed in detail the Board's 2018 Principal Project: The Rush Education and Career Hub, or REACH.

## **VII. Service Awards**

**Debra Beck**

Debra recognized the following women for their dedication and service to the Woman's Board. She thanked them for their commitment to the Board and to Rush.

### **55 Years**

Bondy Hodgkins, Ellen Horween

### **50 Years**

Diana Kruglick, Irene Robbins

### **45 Years**

Penny DeYoung

### **40 Years**

Karen Howell

### **35 Years**

Sue Austin, Chris Chesley, Jenny Kinsella, Consie Pierrepont

### **30 Years**

Donna Atwater, Marletta Darnall, Jane Eberly, Vicki Frank, Elaine Timbers

### **25 Years**

Margaret Elliott, Mary Hickey, Catherine King, Katie Palmer, Mary Pascale, Barbie Potter, Audrey Tuggle

**VIII. Recognition of Outgoing Officers and Chairmen**

**Debra Beck**

Debra expressed her gratitude toward the outgoing Officers and Chairmen who devoted their time and effort to further the goals of the Board.

**Outgoing Officers:**

Cindy Mancillas	EVP Administration
Melissa Iserloth	EVP Finance
Riley O'Neil	VP Community Activities
Sam Schwalm	VP In-Service Activities
Berdine Walker	Corresponding Secretary
Suzanne Kipp	Finance Secretary

**Outgoing Chairmen and Vice Chairmen:**

Kate Peterson	Member Stewardship (Chairman)
Mimi Mitchell	Nominating (Chairman)
Mary Pearlman	Revisions (Chairman)
Laura Roth	Cancer Treatment Center (Chairman)
Paget Bahr	Clinical Nursing (Chairman)
Suzanne Kipp	Mental Well-Being (Chairman)
Mime Pacelli	Social Services (Chairman)
Sally Draper	Social Services (Vice Chairman)
Christine Norton	Women's and Children's Hospital (Chairman)

**IX. Introduction of Incoming Officers**

**Karen Stensrud**

Karen welcomed the incoming officers and thanked them for taking on leadership roles.

Mary Pearlman	EVP Administration
Gillian Stoettner	EVP Finance
Wendy Herb	VP Community Activities
Laura Roth	VP In-Service Activities
Marcia Hines	Corresponding Secretary
Mary Tritley	Finance Secretary

**X. Committee-on-Committees**

**Cindy Mancillas**

Cindy announced the incoming Chairmen and Vice Chairmen:

**Member Stewardship**

Mimi Mitchell - Chairman  
Gloria Masterson - Vice Chairman

**Revisions**

Katie Frekko - Chairman  
Mary Pascale - Vice Chairman

**Contributors**

Brooke Kuehnle - Chairman  
Paget Bahr - Vice Chairman

**Cancer Treatment Center**

Meg Sauer - Chairman  
Sharon Hayes - Vice Chairman

**Clinical Nursing**

Adrienne Weisenberger - Chairman  
Karen Krehbiel - Vice Chairman

**Mental Well-Being**

Jennifer Rice - Chairman  
Marianne Berger - Vice Chairman

**Social Services / Care Management**

Sarah Lamphere - Chairman  
Karen Henderson - Vice Chairman

**Child Psych/Rush Day School**

Melinda Hurley - Chairman  
Elinor Jannotta - Vice Chairman

**Women's and Children's Hospital**

Susie Healey - Chairman  
Stephanie Byrd - Vice Chairman

**XI. Fall Benefit 2017****Pamela Fitzgerald**

Pam thanked everyone and her committees for their support. The Fall Benefit "GLOW" was a wonderful success filled with art, music and delicious food.

Debra thanked Pam for all her hard work and presented her with a gift.

Debra reported that Pam did an excellent job of managing her expenses and that the event is expected to reach its financial objectives.

**XII. Fall Benefit 2018**

**Debra Beck**

Debra announced Samantha Schwalm will be the 2018 Fall Benefit Chair.

**XIII. Spring Luncheon**

**Lindsey Axel  
Kate Mursau**

The 2018 Spring Luncheon will be held Thursday, May 3 at the Ritz.

The speaker is booked and will be announced at the December meeting.

**XIV. Winnetka Auxiliary/Junior Board**

**Debbie Frei  
Justine Cody**

Debbie thanked those who attended and supported the House Walk.

House Walk had a record attendance of over 600 people and raised approximately \$95,000

The 2018 Cook's Tour will be held on Wednesday, September 6.

A baby shower Simpson Academy is being planned.

Justine discussed the Junior Board, which is currently made up of 103 girls from seven different high schools within New Trier Township.

Members of the Junior Board are volunteering at the Rush's mini medical school.

Last year the Junior Board donated over \$60,000 to the Woman's Board.

The Junior Board Annual Holiday Tea will be held December 2, Sunset Ridge Country Club

The Fashion Show will be held on Sunday, April 29, 2018.

Debra congratulated Debbie and Justine on a very successful Cook's Tour.

**XV. Finance Report**

**Melissa Iserloth**

Debra thanked Melissa for an outstanding job of managing the Board's finances.

Melissa reported the Finance Committee met 5 times last fiscal year - October (via email), December, February, March and May.

The Board is in good financial standing.

Melissa thanked Cindy Mancillas and Catherine Kenyon for putting together the manual which formally documents processes and procedures. This has improved the audit process immensely.

Balances as of June 30, 2016:

JP Morgan - \$1,558,728.92

Northern Trust - \$943,036.63

The committee approved the 2017-1018 budgets for the WB Office, Gift Shop, Fashion Show and Spring Luncheon. They also approved salaries and bonuses for Office staff and Gift Shop employees.

Melissa thanked Abby Funk for writing the Annual Dues letter.

#### **2016-2017 Appropriations** (excerpted from 2016-17 Finance Chair Report)

The Annual Appropriations meeting was held on April 25, at the WAC. The Finance Committee appropriated \$439,283 to programs within the hospital and the greater Chicago community, of which \$32,003 came from the Junior Auxiliary Board.

The Junior Board raised a total of \$53,503. They designated \$21,500 toward The Road Home project. The remaining \$32,003 was appropriated in the following way:

- \$4,253 to Community Outreach to provide health care in Access Clinics
- \$7,000 to Rush Day School for The Secret Garden In My Brain project
- \$3,750 to the Cancer Center in honor of Michelle Thompson
- \$2,000 to Volunteer Services for Comfort Care Pediatric Cancer Bags
- \$5,000 to KIDSHIP for medical care for children and youth in homeless shelters
- \$5,000 to the Department of Religion, Health & Human Values for memorial Services for Families – in honor of Nat Davis
- \$2,500 to Books Build Better Brains
- \$2,500 to Reach Out and Read

The remaining \$407,280 from the Woman's board is being appropriated in the following way:

- \$45,747 to Community Outreach to fund Haymarket, Access Clinics mentioned above, Back to School Health Fairs in the 27<sup>th</sup> ward, the Pipeline program to teach youth to become healthcare advocates.
- \$69,209 to RNBC for Spanish Language VESIP, an avatar-based social simulation assessment
- \$88,500 for assistance to Rush patients and their families in need of transportation, medication, food, housing and parking
- \$33,000 to the College of Nursing for annual supplies, Barrier Free exam table and Breast Pump kits.
- \$25,712 to IMD Guest House for pull-out sofa beds and new black out shades
- \$22,312 to the Cancer Treatment Center for tablets for Distress screenings
- \$13,500 for Religion, Heath & Human Values for Chapel flowers, literature and memorial services.
- \$5,000 to Volunteer Services for the Diversional Activity Craft Program, Volunteer Recognition event and Woman’s Board scholarships
- \$10,300 to Clinical Nursing to support programs that help the nursing staff feel empowered and responsive to abusive behavior
- \$50,000 to Mental Well-Being for Grand Round speakers and Public Education programs
- \$29,000 to Women’s and Children’s for the Kids-Shelter Health Improvement Project, Reach Out and Read, Books Build Better Brains and the Preemie Picnic
- \$15,000 for Hospital Operations

A motion was approved that the Woman’s Board make a commitment of \$450,000 to support school-based Mental Health Programs in 2017-2018.

Melissa thanked her entire committee for their hard work throughout the year. She also thanked Debra Beck, Catherine Kenyon, Jennifer Veloso and accountant Patty Ruiz.

**XVI. President’s Report**

**Debra Beck**

Debra’s full report can be found in the Woman’s Board Office.

**XVII. Adjournment**

**Debra Beck**

The meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Colby Gaines  
Recording Secretary